

## **INFORMATION OBLIGATIONS**

In accordance with Article 13 (1) and (2) of the General Regulation on the Protection of Personal Data of 27 April 2016, I inform you that the controller of personal data is the Polish Air Navigation Services Agency, Wieżowa Street 8, 02-147 Warsaw. Contact to the Data Protection Officer: [inspektorochronydanych@pansa.pl](mailto:inspektorochronydanych@pansa.pl)

Your personal data will be processed for:

- Documentation of the procurement procedure under the open regulations (outside the PPL) and its archiving, and this processing is necessary for the purposes of the legitimate interests pursued by the controller, i.e. selection of the most advantageous bidder (art. 6, sec. 1, letter f GDPR) and is necessary for the performance of a contract to which the data subject is a party, or to take action at the request of the data subject prior to entering into a contract (art. 6, sec. 1, letter b GDPR). F
- The conclusion of a contract and its performance, and this processing is necessary for the performance of the contract to which you are a party, or to take action at your request, prior to the conclusion of the contract (art. 6, sec. 1, letter b GDPR)
- Storage and issuance of accounting documents and internal reporting, and this processing is necessary for the performance of the contract to which you are a party, or to take action at your request, prior to the conclusion of the contract (art. 6, sec. 1, letter c GDPR) and is necessary for the purposes of the legitimate interests pursued by the controller - ensuring accountability of actions taken by contractors (art. 6, sec. 1, letter f GDPR)

Your personal data will be deleted 6 years after the end of the contract.

Your personal data may be transferred to providers of IT systems and services, consulting and advisory companies, law firms, companies providing documentation destruction services, and may be made available to authorized entities upon documented request, such as the police. Within the scope of the GDPR and with the limitations indicated therein, you have the right to access the content of your data and the right to rectify, delete, limit processing, the right to data portability, the right to object.

You have the right to lodge a complaint to the Personal Data Protection Office located at Stawki Street 2 in Warsaw. More information available at [www.uodo.gov.pl](http://www.uodo.gov.pl).

Your personal data will not be transferred outside the European Economic Area by the controller. However, such transfer may be carried out by, among others, Microsoft as a provider of Microsoft 365 in the use of global cloud services provided by Microsoft, for example. Microsoft implements the transfer outside the EEA using security mechanisms based on standard contractual clauses in accordance with Article 46 sec. 2 of the GDPR.

Your personal data will not be processed by automated means and will not be subject to profiling.

Provision of your personal data is necessary to participate in the proceedings / to conclude and execute the contract, the consequence of their failure will be the inability to conclude and/or execute the contract.